

## PROCEDURES FOR FOREIGN WORKERS

### PROCEDURES FOR PEOPLE WITH CREDENTIALS FROM ABROAD:

If you possess credentials from abroad, we advise that you attach an evaluation of your title and competencies to your application. You will find a list of agencies that will assess your obtained credentials from abroad (i.e. [WES - World Evaluation](#))

### INFORMATION ON CLASSIFICATIONS IN NOVA SCOTIA:

Use the ECDS-818 form to submit an application to the [Child Care Staff Classification](#).

- Attach the assessment of credentials obtained abroad
- Also include the description of the program and courses taken as well as the number of course hours. You may include the English translation of the documentation if this is the case.
- A translation is required for any language other than French or English. Translations must be made by a translator who is certified by the Canadian Translators, Terminologists and Interpreters Council (CTTIC). A directory of certified [Canadian translators](#)
- If your training has not been completed in English or French, a Canadian Language Benchmark (CLM) level 7 will have to be obtained in oral and written communication and comprehension. The original BLM must be submitted with the application. More information on the [BLM here](#):

The documentation received will be reviewed and compared to the Education and early childhood development classification standards.

After the examination, candidates may be required to complete the orientation for staff working in licensed child care facilities as an introduction to Nova Scotia's regulated daycare services. Applicants may also opt to have their credentials assessed by an approved training institution that offers the Nova Scotia early childhood education program.

### PLEASE SEND BY MAIL THE REQUIRED FORMS AND DOCUMENTS TO THE FOLLOWING ADDRESS:

**Child Care Staff Classification Services Early Years Branch  
Department of Education & ECD**

PO Box 578  
Halifax, Nova Scotia B3J 2S9

### WHEN YOU RECEIVED FEEDBACK, PLEASE FORWARD IT TO THE FOLLOWING ADDRESS:

**CPE Le Petit Voilier**

201B Portage Avenue  
Dartmouth, Nova Scotia B2X 3T4

IMMIGRATING TO NOVA SCOTIA

<http://novascotiainmigration.com>

